



# Privacy & Refund Policy

## Privacy Policy

We respect your right to privacy. This policy summarizes what personally identifiable information we may collect, and how we might use this information. This policy also describes other important topics relating to your privacy. We reserve the right to modify this privacy policy at any time. We will promptly reflect any such modifications in these Web pages.

## Information Collection

We will only collect personally identifiable information (such as name, title, company name, address, telephone number or e-mail address) that you voluntarily provide through our Web site or e-mail correspondence. We will collect general information (such as the type of browser you use, the files you request, and the domain name and country from which you request information) to improve our Web site and better meet your needs.

## Use of Information

Before we collect any personally identifiable information, we will provide an explanation for the possible use of your data. The information you supply you with requested information on us. It may be necessary, if required by law or if pertinent to judicial or governmental investigations, to release your personally identifiable information. If you have submitted personal information to us electronically and would like it removed or modified, please contact us. We will use reasonable efforts to comply with your request.

## Links

This Web site contains links to other sites. We do not endorse or otherwise accept responsibility for the content of privacy policies of those sites.

## Security

We guard your online transactions! The actual transmission of your payment information over the Internet is at its safest when your Web browser can make an encrypted connection, and for your protection, we will only process your payment if you can make such a connection. If you have trouble with the encrypted connection, your computer, Web browser, or Internet connection cannot support SSL (Secure Socket Layer), then you will want to contact us to complete your payment.

## **Refunds**

Any over payment will be applied to your account as a credit. If you wish to terminate services a disconnect form maybe downloaded from this site and faxed to 850-227-7522 or emailed to criley@psj.fl.gov . Once the account has been finalized, any balance due on the account will be taken from the deposit and the remaining amount of the deposit will be refunded to the customer. ***Please provide mailing address of where you want the check to be sent.***